



WHAT'S NEW IN CAMP/LODGE REPORTING – '09

We want as many camps/lodges as possible to complete the annual reporting online. This is the first year we are offering this feature. It's **easy** and **less time consuming** as the paper forms. You will find the various reports at:

<http://www.denverwoodmen.com/reporting/default.asp>

Each report has its own link; and all three reports must be completed. We have also included a link for online submission of the Camp/Lodge of the Year nomination form. We encourage your camp/lodge to submit this form as well.

If you have any trouble with the website reporting forms, please feel free to call Jerry Christensen at (800) 777-9777, ext. 3773.

C/L REPORT '09 (MORE DETAIL REQUESTED ABOUT ACTIVITIES)

- ✓ This year's report is asking more questions in a survey style format. If the answer to a question is no, you simply move on to the next question. What we are trying to accomplish through this new report, is to get more specific ideas of what your activities are. Much of this is being directed by the National Fraternal Congress of America to supplement their efforts in keeping the tax-exempt status for fraternal benefit societies and their respective camps/lodges, branches or units.
- ✓ We have included a question regarding the location of camp/lodge records. This question is the result of newly revised model camp/lodge bylaws which added a requirement for camps/lodges to report this information to the home office. In most cases, records are kept at the Secretary's address; however if you have a storage address, please use that address for this question. If multiple officers are keeping records specific to their duties, record the Secretary's address as the main location for camp/lodge records.

REPORT OF CAMP/LODGE OFFICERS

- ✓ The main change to this report is we are requiring your camp/lodge to designate an **Electronic Contact (E-Contact)** for the camp/lodge. Next year, in a cost-savings, eco-friendly and resource conservation effort, we are distributing *the fraternal link* by email only. Also, *the pacific woodmen* magazine will be printed and distributed one time next year and all other issues will be made available online. So, it is important that your camp/lodge have an E-Contact that can receive email notices and has internet capabilities. The E-Contact may be a current officer, such as the Secretary, or you can designate another member as your E-Contact.

CAMP/LODGE ANNUAL FINANCIAL REPORT

- ✓ We have eliminated the second page of this report where details of asset holdings were reported. We are simply requiring the reporting of the various kinds of assets your camp/lodge owns. Also, as with last year, we are not requiring the Managers'/Trustees' signature on this form. It should be completed by the Banker/Treasurer of the camp/lodge.